



UGVCL TENDER No. UGVCL/SP/III/1402/Single Money Receipt

ANNEXTURE - A

**SPECIFICATION FOR PRE PRINTED CONTINUOUS COMPUTER STATIONERY FOR
SINGLE MONEY RECEIPT (SMR)**

Pre-printed continuous computer stationery should be from 70 GSM \pm 5% GSM top quality, fluff free, smooth finish, White paper		
Sr. No.	Description	
1	Colour	Light Blue
2	Size	6" X 12" (15 cm X 30 cm)
3	Perforation	3 Horizontal perforation for 4 money receipts as per specimaen
4	Numbering	Number is made up to 8 digits. First 4 digits are fixed i.e., book/box No. and remaining four digits will be running No. from onwards. The range will be provided by UGVCL.
5	Sprocket Holes Paper Lock & Length	Sprocket holes and paper lock should be such that it smoothly runs on line printer and dot matrix printer failing which stationery will be rejected. The continuous length of stationery should be not less than 300 forms. Any piece of lesser length is liable to be rejected at the time of printing. No payment shall be made for the rejected stationery for any reason.
6	Packing	The packing should be in lot of 2500 forms. It should be first packed in plastic bag and then in the cardboard box of appropriate size. The box should be bound by strong plastic strips to avoid damage during transit. UGVCL will refuse to take delivery of turned, opened or damaged boxes.